



Environmental Policy Statement

We recognise that our business activities have an impact upon the environment through our daily internal operations, our business development as well as through our effects upon the wider community. As a consequence of these factors we support continual environmental improvement, pollution prevention and sustainable development.

In every department, we endeavour to promote improved environmental policies and practises. Our management team agree to full compliance with environmental laws and it is our aim to promote sound environmental practice throughout our business and local community.

Aims

- Guarantee full compliance with environmental regulations
- Monitor and review our environmental policy
- Communicate the policy effectively to all staff
- Minimise company waste through recycling and reuse wherever possible
- Develop new programs to remove as much paper from the daily operation as is practical
- Reduce energy and water consumption within the business

Compliance

All employees understand their need to act in accordance with all environmental regulations and codes of practise. It is the responsibility of the management team to ensure that this compliance is maintained and where possible these regulations are treated as the minimum standards that the company achieves.

Recycle

The company policy is to encourage the recycling of all paper and other materials. A recycling bin is available on all floors and is collected by a trade waste recycling company on a weekly basis.

Minimise

Everyone within the company should attempt to seek out areas where we can reduce our usage of energy and other resources, whilst simultaneously lowering our waste production. We aim to use electrical appliances, heating and air conditioning at maximum efficiency at all times.

Monitor

Our policy is reviewed annually and performance is reviewed on an ongoing basis. Company performance is monitored to assess our results and ensure all our team are fully compliant with the aim of this policy. Any amendments to company policy or practise are discussed initially within the management team.